

WE'RE HIRING!

MANAGEMENT ACCOUNTANT

OUR VISION

We are radio people who make a difference. In the spirit of integrity and passion, the Finance Team are committed to excellence in financial information and reporting to support every part of our business, people and customers. We pay the bills, reward and reimburse our people and work with our customers to receive payment to us. Our mission is to do all this with the highest accuracy and efficiency to support all our teams to deliver the very best results on air, on their personal and customer targets and on our company P&L.

YOUR MISSION

Your mission is to support the success of our radio stations by preparing the management accounts for our nine locations across the UK. You will do this with a positive attitude, willingness to engage and develop people at all levels with strong communication, a great eye for detail and the Excel skills of a wizard. You will be on a career mission to complete your accountancy qualifications which we will support every step of the way.

- Preparation of monthly management accounts in line with group reporting deadlines, including journal posting.
- Liaison with local management on their P&Ls including variance analysis
- Preparation and reconciliation of Balance Sheet control accounts
- Preparation of year end audit file and assistance of auditors
- Assistance in Board reporting and other management reports
- Preparation & submission of quarterly and annual Industry Returns
- Preparation & submission of National Statistics returns.
- Income reconciliations agreeing to the profit and loss accounts
- Additional ad hoc tasks that are reasonable for an individual of your level
- Identifying potential process and system improvements and implementing changes as agreed with the Finance Controller

YOUR EXPERIENCE

You will need to be smart, bold and engaging and be able to display our company values in the work you do; Bravery, Integrity and Passion. You should be as passionate about working in radio as we are.

- You will be CIMA Part-Qualified or equivalent with a willingness to continue and complete your accountancy qualifications with us
- You will have a minimum 2 years' experience working in a Management Accounts position
- Advanced Excel Skills
- Knowledge of Great Plains would be useful
- You'll need excellent communication to be able to explain financial information to staff at all levels
- You will be structured and organised in your approach to work and meeting strict deadlines
- You can work successfully on your own and as part of the team
- Motivated, forward thinking and flexible in your approach
- Always up for a fresh challenge and changes

YOUR LOCATION

You will be based at the Communicorp UK head office in Manchester.

YOUR TEAM

You will report to the Head of Finance.

YOUR PACKAGE

- Monday to Friday 0900 – 1730
- Competitive salary plus bonus
- 25 days holiday

To apply, please email your CV, cover letter to people@communicorpuk.com

FINDKEEPGROW

COMMUNICORP UK